

Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp: **RECEIVED**
SECRETARY OF THE SENATE
PUBLIC RECORDS
2018 SEP 14 PM 3:39

Post-Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building**.

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☐ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☐ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): Atlantic Council

Travel date(s): 8/25/2018 - 9/1/2018

Name of accompanying family member (if any): _____

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input checked="" type="checkbox"/> Actual Amount	\$2398.61	\$939.54	\$576.90	None

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.):

Itinerary attached

9/14/18
(Date)

RYAN DOHERTY
(Printed name of traveler)

[Signature]
(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

9/14/18
(Date)

[Signature]
(Signature of Supervising Senator/Officer)

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Ryan Doherty

Employing Office/Committee: Office of Senator Chris Coons

Private Sponsor(s) (list all): Atlantic Council

Travel date(s): August 25, 2018-September 1, 2018

*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*

Destination(s): Kyiv, Ukraine; Kharkiv, Ukraine; Kramatorsk, Ukraine

Explain how this trip is specifically connected to the traveler's official or representational duties:

I work on foreign policy and defense issues for Senator Coons. This trip will focus on Russia intervention in Ukraine and how Russia uses techniques such as information warfare and low-level hybrid conflict to undermine Ukrainian sovereignty. Senator Coons is interested in these issues. This trip will allow me to better understand the situation on the ground in Ukraine, meet with Ukrainian politicians, and better advise Senator Coons on U.S. policy to Russia.

Name of accompanying family member (if any): None

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

7/26/18
(Date)

[Signature]
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Senator Chris Coons hereby authorize Ryan Doherty
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

7/26/18
(Date)

[Signature]
(Signature of Supervising Senator/Officer)

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): Atlantic Council
2. Description of the trip: Study trip to Ukraine, including meetings with members of the government, opposition parties, civil society, journalists, and others.
3. Dates of travel: 08/25/2018 - 09/01/2018
4. Place of travel: Kyiv and Kharkiv, Ukraine (with day trip to Kramatorsk, Ukraine)
5. Name and title of Senate invitees: See attached.
6. I *certify* that the trip fits one of the following categories:
 - ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
 - OR –
 - ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
 - AND –
 - ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
 - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
 - AND –
 - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

- ☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

- ☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

– OR –

- ☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

The Atlantic Council is the sole sponsor of the trip and is organizing, conducting, and funding all aspects of the trip. The Eurasia Center, as a program within the Atlantic Council, is primarily organizing and conducting the trip.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

The Atlantic Council promotes leadership and engagement in international affairs. The Atlantic Council's Eurasia Center aims to enhance transatlantic cooperation and generate awareness about Eurasia.

The purpose of the trip is to educate and increase awareness of the region among congressional staffers.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

The Atlantic Council has previously sponsored congressional trips. The Atlantic Council's Eurasia Center specifically has not previously sponsored congressional trips.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

The Atlantic Council regularly hosts events for attendance by the general public and publishes reports that are freely available to the public. The Atlantic Council's Eurasia Center hosts events for the general public and publishes reports for the general public specifically on the Eurasia region.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate	Total: \$2,645	Total: \$940	Total: \$710	None
<input type="checkbox"/> Actual Amounts	Flights: \$2,375 Trains: \$25 Shuttle: \$245 (\$35 per day)	Opera Hotel (Kyiv): \$160/night, 5 nights Premiere Palace Hotel (Kharkiv): \$140 for 1 night	Kyiv: \$130 per diem Kharkiv and Kramatorsk: \$95 per diem	

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip is organized with regard to congressional participation.

18. Reason for selecting the location of the event or trip

The Atlantic Council's Eurasia Center selected the location of the trip based on the Center's focus on Ukraine and the surrounding region.

19. Name and location of hotel or other lodging facility:

Opera Hotel, Kyiv, 53, B. Khmel'nitskogo Street Kyiv, 01054, Ukraine
Premier Palace Hotel Kharkiv, 2, Nezalezhnosti Avenue, Kharkiv, 61058, Ukraine

20. Reason(s) for selecting hotel or other lodging facility:

The hotels were selected based on location, availability, rates, and previous experiences with the hotels.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

All lodging and meals are below the maximum per diem rates for official Federal Government travel.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Transportation will include: commercial coach-class round-trip flights between DC and Kyiv; commercial coach-class train between Kyiv and Kharkiv; rented shuttle (coach equivalent) in both Kyiv and Kharkiv.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

The trip will not include entertainment paid for or reimbursed to Senate invitees.

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: _____

Name and Title: John Herbst, Director, Eurasia Center

Name of Organization: Atlantic Council

Address: 1030 15th Street NW

Telephone Number: (202) 599-8620

Fax Number: (202) 778-4952

E-mail Address: ggonzalez@atlanticcouncil.org

**U.S. Senate
Committee on Ethics**

Private Sponsor Travel Certification Form

5. Senate employees invited

- (1) Sarah Arkin, Democratic Policy Director, United States Senate Committee on Foreign Relations
- (2) Patrick Davis, Deputy Chief Investigative Council, United States Senate Committee on the Judiciary
- (3) Ryan Doherty, Policy Advisor for Foreign Policy and Defense, Office of Senator Christopher Coons
- (4) Adam Farris, Legislative Assistant, Office of Senator James Lankford
- (5) Terrell Henry, Investigator/Analyst, United States Senate Committee on Foreign Relations
- (6) Rachel Hoff, Communications Director and Policy Advisor, United States Senate Committee on Armed Services
- (7) Jamie Morgan, National Security and Foreign Policy Advisor, Office of Senator Catherine Cortez-Masto
- (8) Elizabeth O'Bagy, Foreign Policy Advisor, Office of Senator John McCain

(S) (U)

Agenda: Ukraine Study Trip, 2018

August 25, 2018 to
September 1, 2018
Ukraine

Saturday, August 25, 2018

6:10 p.m. Departure from Washington, DC
Location: Washington Dulles International Airport
Flight: Lufthansa Flight 419

Sunday, August 26, 2018

8:00 a.m. Arrival in Frankfurt, Germany
Location: Frankfurt Airport

9:55 a.m. Departure from Frankfurt, Germany
Location: Frankfurt Airport
Flight: Lufthansa Flight 1490

1:15 p.m. Arrival in Kyiv, Ukraine
Location: Boryspil International Airport

2:30 p.m. – 3:30 p.m. Travel to Hotel, Check-in
Location: Opera Hotel, 53, B. Khmel'nitskogo Street, Kyiv, Ukraine, 01054
Transportation: Shuttle

6:00 p.m. – 9:00 p.m. Briefing and Dinner: The State of Ukraine
Location: The Last Barricade, Maidan Nezalezhnosti, 1, Kyiv, Ukraine, 02000
Transportation: Shuttle
Briefers and topics of discussion:
Ambassador John Herbst, Director, Eurasia Center, Atlantic Council (Ukraine's political, economic, and security situation)
Ms. Geysa Gonzalez, Associate Director, Eurasia Center, Atlantic Council (the Atlantic Council's past and upcoming work on Ukraine)
Relevance: Staffers received an overview of Ukraine's current situation from the perspective of a former US ambassador and others who work on Ukraine.

Monday, August 27, 2018

12:00 p.m. – 1:00 p.m. Meeting with Mr. Oleksandr Lytvynenko, Deputy Secretary of the National Security and Defense Council
Location: National Security and Defense Council, Petra Bolbochana St, 8, Kyiv, 01161
Topics of discussion: Mr. Lytvynenko's work in his position, the difficulties Ukraine is facing due to the current conflict, and Ukraine's developing capabilities in cyber defense and counter-propaganda.
Relevance: Staffers heard an overview of the current conflict in eastern Ukraine, and what the Ukrainian government is doing to combat it.

1:30 p.m. – 3:00 p.m. Lunch Meeting with Minister Anatolii Hrytsenko, Former Defense Minister of Ukraine and Member of the Verkhovna Rada
Location: Kozachok Restaurant, Volodymyra Brozhka St, 118, Ukraine, 03038

Topics of discussion: Mr. Hrytsenko's work in his former position, his future plans, and his vision of the overarching future of Ukraine.

Relevance: Staffers heard the viewpoint of a politician who is still somewhat influential in Ukraine and is currently running for president. They were able to compare it with the views of other former and current politicians.

- 3:30 p.m. – 4:45 p.m. Meeting with Prime Minister Yulia Tymoshenko, Former Prime Minister of Ukraine and Current Member of the Verkhovna Rada
Location: Batkivshchyna Party Headquarters, Turivska St, 13, Kyiv, Ukraine 02000
Topics of discussion: Ms. Tymoshenko's work in her former position, her future plans, and her vision of the overarching future of Ukraine.
Relevance: Staffers heard the viewpoint of a politician who is currently running for the position of president of Ukraine, and compare her plans with those of the current president and other presidential candidates.
- 5:00 p.m. – 6:00 p.m. Country Team Briefing with the US Embassy in Kyiv
Location: US Embassy in Kyiv, Aviakonstruktor Igor Sikorsky St, 4, Kyiv, Ukraine, 04112
Participants: The Hon. Marie Yovanovitch, US Ambassador to Ukraine, and her country team.
Topics of discussion: The political, economic, and security situation in Ukraine, and the state of the US mission to Ukraine.
Relevance: Staffers heard about the state of Ukraine from leading US experts on the ground.
- 6:30 p.m. – 9:00 p.m. Dinner with Mr. Ostap Kryvdyk, Special Adviser to Speaker of the Verkhovna Rada
Location: Piccolino Restaurant, Olesia Honchara St, 67, Kyiv, 01054
Topics of discussion: The operation of the Verkhovna Rada of Ukraine and the career of Speaker Andriy Parubiy.
Relevance: Staffers heard the viewpoint of one of their counterparts in the staff of the Ukrainian Parliament, giving them a less political perspective of the government and Ukraine's situation.

Tuesday, August 28, 2018

- 10:00 a.m. – 11:00 a.m. Meeting with Andriy Kobolyev, CEO, and Yuriy Vitrenko, Director for Business Development, Naftogaz of Ukraine
Location: B. Khmel'nitskogo St., 6, Kyiv, 01601, Ukraine
Topics of discussion: The history of Naftogaz as a state-owned company in Ukraine and the company reforms that have taken place within the last few years.
Relevance: Staffers learned about the history of corruption within an important national company, and the steps the company has taken since 2014 to reform.
- 12:00 p.m. – 1:00 p.m. Meeting with H.E. Vadym Chernysh, Minister for Temporary Occupied Territories and Internally Displaced Persons of Ukraine
Location: Ukrainian Government Building, 12/2 Mykhaila Hrushevskoho St, Kyiv, Ukraine 02000
Topics of discussion: Mr. Chernysh's work in his political position, the state of the conflict in eastern Ukraine, and the effect that this conflict has had on displaced populations in Ukraine.
Relevance: Staffers heard the viewpoint of one political voice in Ukraine and learn about the effects of the conflict in eastern Ukraine.

- 1:30 p.m. – 2:45p.m. Lunch
Location: Pizzeria Napule, Mechnikova vul. 9, Kiev 01021, Ukraine
- 3:15 p.m. – 4:00 p.m. Meeting with H.E. Andriy Parubiy, Speaker of the Verkhovna Rada of Ukraine
Location: Verkhovna Rada of Ukraine, 6-8 Bankova Str., Kyiv, Ukraine 01008
Topics of discussion: Mr. Parubiy's work in the Verkhovna Rada and his vision of the future of Ukraine.
Relevance: Staffers heard the viewpoint of a prominent political voice in Ukraine and were able to compare it with other views that they have heard, particularly that of Deputy Speaker Oksana Syroiya.
- 4:15 p.m. – 5:00 p.m. Meeting with Oksana Syroiya, Deputy Speaker of the Verkhovna Rada of Ukraine
Location: Verkhovna Rada of Ukraine, 6-8 Bankova Str., Kyiv, Ukraine 01008
Topics of discussion: Ms. Syroiya's work in the Verkhovna Rada and her vision of the future of Ukraine.
Relevance: Staffers heard the viewpoint of a prominent political voice in Ukraine and were able to compare it with other views that they have heard, particularly that of Speaker Andriy Parubiy.
- 5:15 p.m. – 6:15 p.m. Meeting with Dr. Ulana Suprun, Minister of Health of Ukraine
Location: Ministry of Health of Ukraine, 7, Mykhaila Hrushevskoho St, Kyiv, Ukraine, 02000
Topics of discussion: Dr. Suprun's work in her position, her career, and the recent health reforms in Ukraine.
Relevance: Staffers heard the unique viewpoint of a Ukrainian-American working in the Ukrainian government. They also heard details of the recent overhaul of the healthcare system in Ukraine, which thus far has been described as successful.
- 6:30 p.m. – 9:00 p.m. Dinner Discussion: Independent Media in Ukraine
Location: Va Bene Bistro
Participants: Vasyl Myroshnychenko, Co-Founder, Ukraine Crisis Media Center; Victor Tregubov, Founder and Editor-in-Chief, "Petr and Mazepa" (independent news organization); Nataliya Gumenyuk, Head of Hromodske International (independent news source)
Topics of discussion: The state of the media in Ukraine, disinformation campaigns in the countries, and the independence and freedom of the press.
Relevance: Staffers learned about the state of the media and Ukraine and how it could affect public opinion locally in the rest of the world.

Wednesday, August 29, 2018

- 6:43 a.m. Departure from Kyiv, Ukraine for Kharkiv, Ukraine
Train: 722
Location: Kyiv-Pasazhyrskyi Railway Station, Vokzalna St, 1, Kyiv, Ukraine, 02000
Transportation: Shuttle to railway station
- 11:26 a.m. Arrival in Kharkiv, Ukraine
Train: 722
Location: Kharkiv Railway Station, Pryvokzal'na Square, 1, Kharkiv, Ukraine 61052
Transportation: Shuttle to hotel

- 12:00 p.m. – 1:00 p.m. Lunch
Location: Capri Restaurant, Svobody Sq., 7, Kharkiv 61000, Ukraine
- 1:00 p.m. – 1:30 p.m. Check in to Hotel
Location: Premier Palace Hotel Kharkiv, Nezalezhnosti Avenue, 2, Kharkiv, Kharkivs'ka oblast, Ukraine, 61000
- 2:00 p.m. – 5:30 p.m. Meeting with Representatives from the Security Service of Ukraine (SBU) and Military Leadership in the Region
Location: Office of the Security Service of Ukraine (SBU) in Kharkiv, Ukraine
Participants: Head of the Eastern Territorial Command of the National Guard of Ukraine Maj. Gen. Yu. Lebid; Ambassador Valery Hrebeniuk, Diplomatic Adviser for National Security in the SBU; Ihor Huskov, Chief of Staff of the Head of the SBU
Topics of discussion: The conflict in eastern Ukraine; hybrid threats presented by the Kremlin; evidence of intelligence-gathering and subversion activities by Kremlin-backed forces.
Relevance: Staffers received an extensive update on the conflict in eastern Ukraine from security and military experts in the region.
- 6:00 p.m. – 8:30 p.m. Briefing and Dinner: History of the Ukraine Conflict
Location: Capri Restaurant, Svobody Sq., 7, Kharkiv 61000, Ukraine
Participants: Ambassador Valery Hrebeniuk, Diplomatic Adviser for National Security in the SBU; Ihor Huskov, Chief of Staff of the Head of the SBU
Topics of discussion: The historical roots of the conflict in eastern Ukraine, and an in-depth history of the conflict since 2014.
Location: Premier Palace Hotel Kharkiv, Nezalezhnosti Avenue, 2, Kharkiv, Kharkivs'ka oblast, Ukraine, 61000

Thursday, August 30, 2018

- 8:00 a.m. Departure from Kharkiv, Ukraine for Kramatorsk, Ukraine
Transportation: Shuttle
- 10:30 a.m. Arrival in Kramatorsk, Ukraine
- 10:30 a.m. – 12:00 p.m. Tour and Briefing on the State of the Operation of the United Forces
Location: Headquarters of the Operation of the United Forces, Kramatorsk, Ukraine
Participants: Ambassador Valery Hrebeniuk, Diplomatic Adviser for National Security in the SBU; Ihor Huskov, Chief of Staff of the Head of the SBU; Members of the Operation of the United Forces Kramatorsk Unit
Topics of discussion: The conflict in eastern Ukraine and the state of Ukrainian forces in the region, specifically the Operation of the United Forces.
Relevance: Staffers received an update on the conflict in eastern Ukraine from military experts in the region and toured the Kramatorsk base of the Operation of the United Forces.
- 12:00 p.m. – 1:30 p.m. Lunch and Discussion with Representatives of the Operation of the United Forces
Location: Headquarters of the Operation of the United Forces, Kramatorsk, Ukraine
Participants: Ambassador Valery Hrebeniuk, Diplomatic Adviser for National Security in the SBU; Ihor Huskov, Chief of Staff of the Head of the SBU; Members of the Operation of the United Forces Kramatorsk Unit

Topics of discussion: The conflict in eastern Ukraine and the state of Ukrainian forces in the region, specifically the Operation of the United Forces.

Relevance: Staffers received further updates on the conflict in eastern Ukraine from military experts in the region.

- 2:00 p.m. – 4:00 p.m. Meeting with Local Activists and Residents
Location: Sloviansk, Ukraine
Participants: 20 local residents representing local NGOs, news sources, and government, including: Movement for Strong Communities (NGO), Sloviansk Together (NGO), Ukrainians for Donetsk Oblast (NGO), East and West Together (NGO), Women Helping Veterans (NGO), Sloviansk Community Council, Oblast Administration for Veterans Affairs
Topics of discussion: The effect of the conflict in eastern Ukraine on residents in the area.
Relevance: Staffers learned about the conflict in eastern Ukraine from the perspective of local civilians and activists.
- 4:48 p.m. Departure from Kramatorsk, Ukraine for Kyiv, Ukraine
Train: 712
Location: Kramatorsk Railway Station
Transportation: Shuttle from Slovyansk to railway station
- 10:58 p.m. Arrival in Kyiv, Ukraine
Train: 712
Location: Kyiv-Pasazhyrskyi Railway Station, Vokzalna St, 1, Kyiv, Ukraine, 02000
Transportation: Shuttle to hotel
- 11:30 p.m. Check in to Hotel
Location: Opera Hotel, 53, B. Khmel'nitskogo Street, Kyiv, Ukraine, 01054
Transportation: Shuttle

Friday, August 31, 2018

- 9:00 a.m. – 12:00 p.m. Meeting with General Vasyl Hrytsak, Head of the Security Service of Ukraine (SBU)
Location: Security Service of Ukraine 32–35, Volodymyrska Street, Kiev, 01034
Topics of discussion: Specific threats that Ukraine is facing due to Kremlin aggression in the east and throughout the country, and how the SBU has tried to combat Russian aggression and influence in the country.
Relevance: Staffers learned about very specific steps this element of the Ukrainian government has taken to protect the country, both physically and in the cyber/information space.
- 11:00 a.m. – 12:00 p.m. Meeting with Minister Yuriy Boyko, Member of the Verkhovna Rada and Former Vice Prime Minister of Ukraine
Location: Verkhovna Rada of Ukraine, 6-8 Bankova Str., Kyiv, Ukraine 01008
Topics of discussion: Mr. Boyko's work in his former position, his future plans, and his vision of the overarching future of Ukraine.
Relevance: Staffers heard the viewpoint of a politician who is rumored to be considering a run for the position of president of Ukraine and compared his plans with those of the current president and other presidential candidates.
- 1:00 p.m. – 2:00 p.m. Meeting with H.E. Yuriy Lutsenko, Prosecutor General of Ukraine
Location: Office of the Prosecutor General of Ukraine 13/15 Riznytska St., Kyiv, 01011, Ukraine

Topics of discussion: Mr. Lutsenko's work in his position, the progress that Ukraine has made in confronting corruption, and the work that is still to be done on this topic.

Relevance: Staffers heard the viewpoint of one political voice in Ukraine and learned more about the prevalence and effects of corruption in Ukraine.

- 3:00 p.m. – 4:00 p.m. Meeting with H.E. Ivanna Klymush-Tsintsadze, Vice-Prime-Minister for European and Euro-Atlantic Integration of Ukraine
Location: Ukrainian Government Building, 12/2 Mykhaila Hrushevskoho St, Kyiv, Ukraine 02000
Topics of discussion: Ms. Klymush-Tsintsadze's work in her political position and the future of the relationship between Ukraine and the rest of Europe, including the EU and NATO.
Relevance: Staffers heard the viewpoint of one political voice in Ukraine and learned about Ukraine's relationship with the rest of Europe.
- 4:30 p.m. – 5:30 p.m. Meeting with Mr. Artem Sytnyk, Director of the National Anti-Corruption Bureau of Ukraine
Location: National Anti-Corruption Bureau of Ukraine, 3 Vasylya Surykova St., Kyiv, Ukraine 02000
Topics of discussion: Mr. Sytnyk's work in his position, the progress that Ukraine has made in confronting corruption, and the work that is still to be done on this topic.
Relevance: Staffers heard the viewpoint of one political voice in Ukraine and learned more about the prevalence and effects of corruption in Ukraine.
- 6:00 p.m. – 8:30 p.m. Dinner Discussion: Reform in Ukraine
Location: Tsarske Selo, Lavrska St, 22, Kyiv, Ukraine, 02000
Participants: Dr. Ulana Suprun, Minister of Health of Ukraine; Oksana Markarova, Acting Minister of Finance of Ukraine; Dr. Oleksiy Panych, Member of the Board, Ukrainian Public TV; Minister Aivaras Abromavicius, Former Minister of Economy and Trade of Ukraine; Kateryna Kruk, Analyst for StopFake
Topics of discussion: Reforms that Ukraine has undertaken in various sectors, and reforms that still need to be addressed.
Relevance: Staffers heard the viewpoints of current and former members of the government who have prioritized reform and learn what needs to be done to continue serious reform in Ukraine.

Saturday, September 1, 2018

- 10:30 a.m. Depart for Boryspil International Airport
Departing from: Opera Hotel, 53, B. Khmel'nitskogo Street, Kyiv, Ukraine, 01054
Transportation: Shuttle
- 2:05 p.m. Departure from Kyiv, Ukraine
Location: Boryspil International Airport
Flight: Lufthansa Flight 1491
Transportation: Shuttle to airport
- 3:45 p.m. Arrival in Frankfurt, Germany
Location: Frankfurt Airport
- 5:10 p.m. Departure from Frankfurt, Germany
Location: Frankfurt Airport
Flight: United Airlines Flight 933

7:55 p.m.

Arrival in Washington, DC

Location: Washington Dulles International Airport

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